

TPSD - MEALS2GO - PROGRAM INFORMATION

**PLEASE READ ALL THE INFORMATION AND COMPLETE ALL FORMS TO REGISTER FOR THE  
TPSD-MEALS2GO PROGRAM.**

Breakfast and lunch meals are available daily to all students enrolled in the TPSD distance learner program.

TPSD school nutrition office assigns families the school location for drive thru meal service pick up at the time the meal order request form is received and issues a confirmation email or text to the family. This confirmation includes: the family meal status, number of children approved - for drive thru meal service, family id number - which is required for pick-up of meals and family assigned - school location for drive thru meal service.

**The time for TPSD meals2go service at all assigned locations is: 12:30 to 1 p.m. All meals2go orders must be placed by 9:00 a.m. on the day of pick-up or you may enter the order any day prior to the day of pick-up.**

TPSD regular menus are utilized for distance learning breakfast and lunch meals and are posted to the TPSD web site for parent, guardian, and student viewing. Meals2go include both the lunch for the day and breakfast for the next morning. Daily meals are only available as a set of (1) lunch and (1) breakfast per child. TPSD menus are subject to change based on availability of meal items. Weekly menus and food safety instructions are given to each family at the TPSD meals2go drive thru location and are available on the TPSD nutrition department web site.

Any child on a physician ordered special diet with written physician documentation, parent/guardian is requested to send an email to: [lhrogers@tupeloschools.com](mailto:lhrogers@tupeloschools.com) Physician ordered special diet documentation is also accepted at the TPSD Nutrition Office, Fillmore Center, 903 Fillmore Drive, Tupelo, MS. Any ingredient questions for food allergies may be sent to: [lhrogers@tupeloschools.com](mailto:lhrogers@tupeloschools.com)

The meal status of the student at the time of meal distribution is used to assess the charge: free meals, reduced price meals or full price meals. A family may order meals for all distance learning students and pick up at one school location.

At the first time meals are picked up through the drive thru meal service location, all students are required to be present for confirmation of number of meals ordered and to receive the dash-board pass card for future meal services. After receiving the dash-board pass card, students do not have to present for future meal order pick meals2go services.

<b>STUDENT MEAL RATES FOR 2020 - 2021</b>		
Breakfast: \$.30 Reduced rate \$1.00 Paid rate		Lunch: \$.40 Reduced rate \$2.75 Paid rate
<b>Daily Meals 2 Go prices are as follows PER STUDENT:</b>		
<b><u>Free Status</u></b>	<b><u>Reduced Status</u></b>	<b><u>Paid Status</u></b>
Free for <b>1 Breakfast meal And 1 Lunch meal</b>	<b>\$.30 for 1 Breakfast &amp; \$.40 for 1 Lunch meal \$.70 per day \$3.50 per week- 5 days \$14.00 per month-20 days</b>	<b>\$1.00 for 1 Breakfast &amp; \$2.75 for 1 Lunch meal \$3.75 per day \$18.75 per week- 5 days \$75.00 per month- 20 days</b>

Applications for meal benefits are available from the following web site: [www.schoollunchapps.com](http://www.schoollunchapps.com) and at the TPSD School Nutrition office – Fillmore Center, 903 Fillmore Drive, Tupelo and TPSD school offices. Meal applications are accepted all days of the school year and are processed upon receipt and families are notified by postal mail, e-mail and/or text of their meal status. Any time a parent has a change in income, a meal application may be completed for updated processing by going to the TPSD School Nutrition office at the Fillmore Center, 7:30 – 3:30 p.m. M-F of the 2020 – 2021 school calendar.

**Information submitted on the meal application and the meal order form are subject to verification by local, state and federal officials as required by the USDA meal program policy.**

#### **DAILY PAYMENT INFORMATION AND ADVANCE PAYMENT SET – UP**

Families may set up a meal account for each child at [myschoolbucks.com](http://myschoolbucks.com). There is no charge to create a meal account for each child. Free services available through [myschoolbucks.com](http://myschoolbucks.com) includes: low balance notification by email, viewing of meal account history that identifies meal transactions by dates and offers/accepts advance payment into their child's meal account for future meals2go services for a small processing fee. You may also download the [myschoolbucks.com](http://myschoolbucks.com) mobile app for your convenience. Any TPSD student on reduced price or full price meal status must have funds/monies in their meal account or funds/monies available at time of meal pick up to give to the meal service attendant, in order to receive breakfast and lunch meals2go in the drive thru meal service program. Change for funds/monies is not available from the meal service attendant and all funds/monies received are posted to the child's meal account daily.

**From USDA meal program requirements, meal charges are not allowed, and meal applications are recommended and accepted anytime a family is in need of meal benefits. TPSD School Nutrition office is eager to help any family apply for meal program benefits, please call 662-840-1857, 7:30 – 3:30 pm, M-F for assistance.**

Cash, check, money orders given are to be placed into sealed envelopes with your child's name, school and grade on the front of the envelope before giving the funds to the attendant. Meal envelopes are available at the school office of the drive thru location, TPSD School Nutrition office – Fillmore Center, and at the drive thru meals2go location. Additional meal program envelopes will be given during the first TPSD - meals2go pick up.

#### **ATTENTION ALL TPSD DISTANCE LEARNING FAMILIES:**

In order to continue your child's TPSD-meals2go services, all meals ordered must be picked up on each day of order or please call or email to cancel your meal order before 11 a.m. to prevent possible interruption in your meal service. To cancel meals2go orders e-mail [tpsdmeals2go@tupeloschools.com](mailto:tpsdmeals2go@tupeloschools.com) The TPSD-Nutrition Office is glad to assist you at 662-840-1857 or 662-840-1840, 7:30 – 3:30, Monday – Friday. By completing the following form, you are agreeing to the TPSD-meals2go program procedures as listed in this information document. You acknowledge you are the parent/guardian of the student(s) listed on the TPSD-meals2go request form.

**PLEASE CONTINUE TO THE NEXT PAGE TO COMPLETE THE MEAL REQUEST FORM AND THE TPSD-MEALS2GO REGISTRATION PROCESS. EMAIL THE FORM TO: [tpsdmeals2go@tupeloschools.com](mailto:tpsdmeals2go@tupeloschools.com)**

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# Distance Learners Meal Request Form

## Parent/Guardian Information

First/Last Name (print) \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Alternate Pick-up Name \_\_\_\_\_

Parent Signature: \_\_\_\_\_

By signing, I acknowledge that all information on this form is true. I understand that SFSP/ CACFP officials may verify the information. I understand that if I purposely give false information, the participant receiving meals may lose the meal benefits through the USDA Program.

## Student Information

First/Middle/Last Name \_\_\_\_\_

School \_\_\_\_\_

Grade \_\_\_\_\_

First/Middle/Last Name \_\_\_\_\_

School \_\_\_\_\_

Grade \_\_\_\_\_

First/Middle/Last Name \_\_\_\_\_

School \_\_\_\_\_

Grade \_\_\_\_\_

First/Middle/Last Name \_\_\_\_\_

School \_\_\_\_\_

Grade \_\_\_\_\_

Lunch menus are the same as posted on the TPSD website.

Breakfast menus for Monday/Wednesday/Thursday are the same as posted on the TPSD website. Tuesday/Friday breakfast entrée are always assorted cereal bowls (2 per each student). On the first meal pick-up, you will be provided menus and food safety guidelines for your child/children's pick-up meals.

[www.tupeloschools.com](http://www.tupeloschools.com)

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For Office Use Only

Family ID# \_\_\_\_\_

School Site # \_\_\_\_\_